



## Board of Trustees MEETING MINUTES

April 1, 12 p.m., Blakely Hall

### BOARD MEMBERS:

Kashif Zahoor, President  
Ben Armlin, Secretary  
Phil Nored, Treasurer  
Zach Hall  
Alisa Taggart\*  
Albert Wang  
\*Attending virtually

### NOT ATTENDING:

Lisa Soboslai, Vice President

### STAFF:

Lindsey Pinkston, Executive Director  
Maddie Coats, Communications Manager

### GUESTS:

Chelsea Music, Central Park Resident  
Chris Reichley, Dahlia Park Resident &  
Harborstone Credit Union Manager  
Brian Smith, West Highlands Park Resident  
Lynda Tammone, Vista Park Resident

**Call to Order** – Kashif / Time: 12:01pm

**Lindsey introduced guests**

### Public Comment

*Maximum five minutes per person. Board members may ask clarifying questions but will not respond to comments during the meeting.*

### Consent Agenda – Kashif

- Minutes –2/3/2025 & Special Meeting 02/24/2025  
Motion: “to approve the consent agenda as presented.”  
Motion: Zach  
Second: Ben  
Result: All I’s

### New Business

- Staffing Update – Kashif/Lindsey – Michele’s last day was Feb. 24. Kim announced retirement. New position created (40 hour) Social Media and Events. New hire starting on April 25<sup>th</sup>. Kim’s last day April 30<sup>th</sup>.
- Disclosures – Ben/Lindsey – Ice Cream Trike contracted for Egg Hunt. Lindsey hiring Ice Cream Trike to serve at Girl Scout camp (unrelated to Highlands Council).
- Discussion on the Issaquah Highlands Community Fund
- Upcoming Meeting Schedule – continue at current cadence.

### Committee Reports

- Finance Committee –Phil/Lindsey – working to catch up on financials prior to budgeting
- Communications Committee – Albert/Maddie – 2<sup>nd</sup> magazine this week! Block Party toolkit preview! Community Survey is live! 500 responses goal!
- Program Committee – Ben/Lindsey – Events for 2026 being planned. LEGO event went great! SINGO was extremely popular! Puzzling challenge coming up!

**Stakeholder Updates**

- City Council – Zach – funding is very fluid at the moment.
- Grand Ridge Plaza – Alisa – Juneteenth and the world cup kickoff being planned – save the date in the current magazine.

**Partner Organization Updates**

- HFN – Albert – Network upgrade continuing
- IHCA – Lynda - Currently hiring a community manager and maintenance workers.

**Management Report - Lindsey**

- Youth Board – Applications opened today. 7<sup>th</sup>-12<sup>th</sup> grade.
- Community Survey – Out now
- Emergency Prep Initiatives – Emergency Kit & Sip was very popular. CERT class is going well! In the Fall, partnership with Cert and Resilience Hub – series of workshops

**Open Business - Lindsey**

- Blakely Hall resiliency
  - Generator Update – Waiting on electrician wire Blakely Hall main electricity to the HFN generator
  - PSE Grant – Grant opened today for 15k for emergency prep initiatives – only available to 401c3s.
- Potential board members to represent multi-family and commercial stakeholders – Need to replace Phil as he completes his second full term representing multi-family (12 years on the board!)
- Branding MOU/Rebranding – Reprioritized – Lindsey will be moving that forward

**Adjourn to: Executive Session** – Kashif – 1:25pm out of session return to meeting 1:37pm

**Adjourn** – Kashif / Time: 1:37