

**HFN, INC.****MINUTES OF A MEETING OF THE BOARD OF DIRECTORS**

May 16th, 2022

A meeting of the Board of Directors (the "Board") of HFN, INC., a Washington corporation, was held on May 16th, 2022, at 4:00pm (Pacific Time) at Home Street Bank and via online Zoom.us conference call.

**Directors Present:**

Charlie Herb, Howard Kapustein, David Ngai and Tim Underwood

**Also Present Were:**

Jeremy Fallt, HFN General Manager

**Directors Absent:**

Allen Enebo, Frank Pineau and Larry Norton

**Call to Order**

Jeremy Fallt called the meeting to order at 4:03pm (Pacific Time) and Tim Underwood recorded the minutes. A quorum of directors was present, and the meeting, having been duly convened, was ready to proceed with business.

**Approval of Minutes**

Minutes from March were approved over email. Minutes from April were sent out over email for approval.

**Managers' Report**

Jeremy sent out reports for April via email.

**Late Fee Forgiveness Request**

The board discussed a request from a resident to waive late fees for a rental property where the bill was not paid between renters. After considering the history of this property the board was not inclined to forgive the late fees.

**Branding Update**

Jeremy reports that we are still waiting on a Memorandum of Understanding (MOU) from Highlands Council for how HFN is allowed to use the new Issaquah Highlands branding. The board requested that Jeremy ask Highlands Council for an update.

**Community Survey Results**

Jeremy presented the HFN related questions of the community survey.

### **Board Meeting Adjournment**

There being no further business to come before the meeting, the meeting was adjourned at 5:01pm (Pacific Time)

### **HFN Advisory Group Meeting (started at 5:01pm)**

Steve Milton and Dan Sivils from Gigabit Now joined the meeting. Resident Eric Wolak also joined the meeting.

### **New HFN Field Team**

The new HFN field team will start on June 1<sup>st</sup> to take over the daily work from Cannon Construction.

### **Broadband Network Gateway (BNG) – VLAN Per Customer**

Steve reports that NAT hardware has been upgraded and BNG hardware is in place, with 40gbps connections to the core network. Testing continues with the new setup and the current plan is to simulate traffic through the new system to see how it works and gain confidence.

### **Around the Lake Ring Bonding Balancing Issue**

Steve reports that some traffic balancing has been improved in the around the lake ring to make better use of the available bandwidth. New optics are on order to be able to upgrade the ring to 30gbps.

### **HFN Advisory Group Meeting Adjournment**

There being no further business to come before the meeting, the meeting was adjourned at 5:52pm (Pacific Time)

Respectfully submitted,

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Tim Underwood, Recording Secretary